



**Woodfield After School Club**  
**Malmes Croft**  
**Leverstock Green**  
**Hemel Hempstead**  
**Hertfordshire**  
**HP3 8RL**

**website: [www.woodfield.herts.sch.uk](http://www.woodfield.herts.sch.uk)**

**1/3/2021**

Dear Parents and Carers

I hope you are all well. I am writing to you on behalf of the After School Club Committee. It is with great regret that I must again inform you the ASC Committee have decided that we will not be reopening at present. The Committee have decided that it would be unsafe to attempt to reopen and run a safe and effective ASC at this current time. We feel that for your children to remain safe we must support the school to maintain the staffing bubbles, which we could not do if we reopened. This could potentially mean that with any positive case of Covid 19 all school bubbles could be compromised. This means there would be a bigger impact on the school should there be a confirmed case of Covid 19 at ASC.

I am unable to give you a date for any anticipated return although I am hopeful we will be able to reopen in September at the start of the new school year. We will contact you again in July to update you on our plans for our return to ASC.

For those of you who have not yet claimed a refund for the last week of the Spring 2020 term (when we closed early last year), we will give you the associated credit off your fees in Autumn 2021 (when we restart the sessions). Alternatively, we are happy to refund your fees direct to your bank account. To enable us to process a refund, please email [Shereeblanksby@hotmail.com](mailto:Shereeblanksby@hotmail.com) with:

The full name on your bank account (our bank needs this to cross check your details)

Your bank sort code

Your bank account number

The name of your child

Many thanks for your patience and we will aim to refund you your money, within 5 working days of Sheree receiving your bank details. Please note that we will not retain your bank details after your refund have been made.

I would like to thank you for your continued support and look forward to being able to welcome your wonderful children and young people back to ASC soon.

Yours sincerely

A handwritten signature in black ink that reads "Lucy Goodley".

Lucy Goodley  
(ASC Chair)

